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SECRET

Registry
83-1118

26 APR 1983

MEMORANDUM FOR: Deputy Director for Administration

FROM: Edward L. Sherman
Director of Finance

SUBJECT: Payroll Requirements

1. This is in response to your request that I take another look to see what might be done to meet the list of payroll requirements we are facing. Attached for your information is a listing of the most significant requirements we face together with our estimate of what can be done to activate the requirement. In some cases we believe there is no viable alternative to ODP making a system change. In other cases while we believe the requirement will eventually need an ODP system change, we can buy some time by dealing with the requirement on a manual basis with some purchasable machine assistance. In still other cases the requirement is one with a temporary life, like the three year legislative life on military COLA withholding, and we can meet the requirement manually if it is more cost effective to do so than to ask ODP for a systems change.

2. In every case where we can deal with the problem on a machine assisted manual basis, we will need authority to raise our on-duty strength above our present FY 1983 ceiling of [redacted] Our FY 1984 budget ceiling is [redacted], an increase of [redacted] over FY 1983. If we could get authority to bring seven of those on duty as soon as possible, we could accomplish the manual actions we list in the Attachment. 25X1 25X1

3. I am sending a copy of this to [redacted] for his information and for use as justification for increases in the ODP 1985 program. 25X1

[redacted] 25X1

Edward L. Sherman

Att

[redacted] 25X1

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ATTACHMENT

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Approved For Release 2008/01/14 : CIA-RDP85B01152R000500550056-4

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Next 4 Page(s) In Document Denied

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